



Lyme Regis Town Council

Job Description

Job Title	Evening Seafront Attendant	Grade	£14.66 per hour
Section	External works	Hours	Wednesday to Sunday, 7.30pm to 11pm
Reporting To	Operations Manager	Working Pattern	Fixed term – 1 June to 8 September 2024

Job Purpose

- Caretaking of the seafront and other areas, such as the shelters and toilets maintained by Lyme Regis Town Council, and keeping them clean and clear of litter.
- To provide a uniformed council presence on the seafront in the evening.
- To undertake other duties commensurate with the post.

Main Duties

- To carry out seafront litter-picking, including emptying of waste bins and other cleaning tasks in accordance with the schedule/programme and in an effective manner.
- To close and lock the Marine Parade toilets at 11pm.
- General caretaking, cleaning and low-level maintenance of the shelters, stores, control room, toilets, beach showers and beach wheelchairs.
- Assist in the prevention of anti-social behaviour through a uniformed council presence.
- Patrol the town gardens, beaches and seafront as required.
- To notify the operations manager of any faults or vandalism to any street work or furniture or equipment immediately they are discovered and to assist in any remedial activities as directed.
- To undertake other duties commensurate with the post.

Dimensions

- Responsible for the caretaking and good condition of the seafront.

Supervision and Work Planning

- The post holder is responsible to the operations manager and will work according to an agreed schedule/work programme.

Contacts

- The general public.
- Other council staff.
- Contractors and organisations working with and alongside Lyme Regis Town Council.
- Emergency services.

Knowledge, Experience And Training

- Practical common sense and an ability to work on own initiative.

Physical Effort And/Or Strain

- Some physical effort and strain is involved in carrying out the litter-picking and cleansing duties.

Working Environment

- Working in inclement weather conditions.
- Dealing with unpleasant or dangerous waste.

Equipment

- Equipment for cleansing duties.
- Personal and protective equipment will be provided as necessary.

General

- This job description only contains the principal accountabilities relating to this post and does not describe in detail all the tasks required to carry them out.
- Duties may vary from time to time without changing the character of the post or the level of responsibility.

Special Notes Or Conditions

- The post holder may be required to provide cover on other days.