

## LYME REGIS TOWN COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 23 OCTOBER 2024

#### Present

**Chairman:** Cllr P. Evans

**Councillors:** Cllr C. Aldridge, Cllr G. Caddy, Cllr S. Cockerell, Cllr S. Larcombe, Cllr P. May, Cllr C. Reynolds, Cllr G. Stammers, Cllr J. Trevena, Cllr G. Turner, Cllr A. Wood

**Officers:** A. Mullins (support services manager), A. Turner (operations manager), J. Wright (town clerk)

**Guests:** Cllr B. Bawden (Dorset Council ward member)

The Rev Can Sarah Godfrey read out the town prayer.

#### 24/78/C Public Forum

It was noted letters received by the council in relation to the proposed 20mph speed limit had been forwarded to members. The town clerk said around 30 letters were received, the majority of which were in favour of the proposal.

#### V. Elcoate

V. Elcoate spoke in relation to the 20mph speed limit and said she was in favour of a scheme across the wider area. She said she lived in Colway Lane, which was used by schoolchildren, cars went very fast and there were no pavements. Having the speed limit just around schools would protect schoolchildren there but once they left the area they would not be protected. She said having 20mph across the whole area raised awareness, it was best for the community and public safety. She said some people were not considerate drivers and it could be unnerving walking down the road.

#### M. Loughlin

M. Loughlin spoke in relation to the 20mph speed limit. He said Sidmouth Road was extremely dangerous, with cars driving at more than 30mph and during the summer there were lots of parked cars. As a driver, motorcyclist, cyclist and pedestrian, he was aware how dangerous it was when vehicles travelled at speed. He said 20mph made a great deal of sense and would help to reduce danger on that road.

#### D. Green

D. Green spoken in relation to the 20mph speed limit. He said there was no evidence to support its introduction in terms of safety statistics. If there were problem areas, there should be targeted measures in those areas. He said this should be considered first.

## **H. Aylett**

H. Aylett spoke in relation to the 20mph speed limit. He said Pound Road was very busy and had no pavement. As vehicles were getting bigger and quieter, they travelled fast, took up a lot of space and stopping times were increased. He said in narrow lanes with nowhere for pedestrians to go, 30mph was too fast and the breaking distance was twice that at 20mph. He felt 20mph was needed across the whole of Lyme Regis, not just difficult areas as it would slow others down. Slowing down from 30mph to 20mph increased travel times by microseconds. He was aware of the argument that policing would be a problem but said 30mph wasn't policed so a 20mph speed limit would make no difference to this.

## **E. Fahler-Clouts**

E. Fahler-Clouts spoke in relation to the 20mph speed limit. She said having driven 20mph in London, it took some getting used to but it was more relaxed and you were more aware of what was going on around you. She was aware of statistics which said a crash at 30mph could be fatal, but 20mph was not fatal. She saw a vehicle crashed into a garden in Woodmead Road and if it had been driven at 20mph, it wouldn't have ended up there. She said 20mph would make such a difference for schoolchildren. In Pound Road there were no pavements and in Silver Street the pavement was very narrow so people often had to go on the road and cars came very close to them. She said a lady who lived in Anning Road had asked who would oppose a 20mph speed limit because there was no reason for doing it.

## **H. Dickson**

H. Dickson spoke in relation to the 20mph speed limit. She had lived in Lyme Regis for 25 years, walking and cycling as much as possible and was also a driver. She said it would be safer and more pleasant if speed was limited to 20mph in Lyme Regis and Uplyme. This would lower air pollution and there was definitive evidence it saved lives. She said a collision at 30mph could be fatal but rarely was at 20mph. Traffic would move smoothly through the town instead of accelerating and breaking. She said it was unpleasant walking with her grandchild and it made both of them anxious. She started a campaign for 20mph in Uplyme about 20 years ago so this was not a new issue. Having driven in Wales where every village was 20mph, she found traffic moved smoothly, everyone felt relaxed and she couldn't see any arguments against it. She asked for an extensive 20mph scheme to make the town safer and more pleasant for everyone.

## **R. Smith**

R. Smith spoke in relation to the 20mph speed limit. He said a pedestrian hit by a car travelling at 30mph was five-and-a-half times more likely to die than one hit at 20mph, which was based on statistics from the Royal Society for the Prevention of Accidents. He listed some groups of people who would benefit from 20mph and said it would enhance their safety. He said it wasn't just about road safety; it was also about improved health, community cohesion and pollution. He asked the council to include Sidmouth Road in the scheme as the speed indicator device often showed drivers doing 38mph or more and he also asked that it be moved up the road to the speed

limit sign. The area was used by students going to Woodroffe School, students catching the bus to Colyton Grammar and people who had no access to the town bus. He asked the council to push Dorset Council for the widest possible adoption of 20mph. He said Lyme Regis was a long way from accident and emergency centres.

#### **P. Green**

P. Green spoke in relation to the 20mph speed limit. She said a lot of emphasis had been placed on the safety of schoolchildren but there should also be a lot more education for children on road awareness as they were often chatting, listening to music or on their phones. She said people who were irresponsible enough to exceed 30mph were not going to take much notice of 20mph in any case.

#### **I. Luckhart**

I. Luckhart spoke in relation to the 20mph speed limit. He said he was a frequent user of Pound Road and took his life into his hands. The road was twisty and there wasn't a lot of room for cars to pass each other. He said it was a very dangerous piece of road with no footpath so a 20mph would be welcome if there couldn't be a footpath.

#### **24/79/C Dorset Council Matters**

Cllr B. Bawden presented her report and spoke in favour of the proposed 20mph scheme.

A member asked for clarification on the proposed areas to be included in the scheme.

Cllr B. Bawden said Dorset Council (DC) had drawn up the map for the scheme following its traffic survey to show which areas fitted the criteria of mean speed being below 20mph.

#### **24/80/C Questions from Councillors**

##### **Cllr C. Reynolds**

Cllr C. Reynolds asked if members were aware there was a petition regarding the proposed 20mph scheme? She said she intended to debate this issue when the Town Management and Highways Committee minutes were presented for approval.

#### **24/81/C Apologies for Absence**

Cllr M. Ellis – holiday

Cllr D. Holland – holiday

#### **24/82/C Disclosable Pecuniary Interests**

Cllr G. Stammers declared a pecuniary interest in agenda item 23, Park and Ride 2025 and Outturn 2024, as she worked in Uplyme and park and ride traffic would bypass Uplyme.

**24/83/C      Dispensations**

There were none.

**24/84/C      To confirm the accuracy of the minutes of the Full Council meeting held on 4 September 2024**

Proposed by Cllr G. Turner and seconded by Cllr P. May, the minutes of the Full Council meeting held on 4 September 2024 were **ADOPTED**.

**24/85/C      Matters arising from the Full Council meeting held on 4 September 2024**

Members noted the report.

**24/86/C      Update Report**

Members noted the report.

**24/87/C      Mayor's Announcements**

Members noted the report.

**24/88/C      Town Management and Highways Committee**

The mayor, Cllr P. Evans brought this item forward on the agenda.

Proposed by Cllr G. Caddy and seconded by Cllr P. May, it was **RESOLVED** to receive the minutes of the meeting held on 18 September 2024, and adopt the recommendations, as follows:

**24/32/TMH – Emergency Planning Procedure Review**

**RESOLVED:** to approve the Emergency Planning Procedure, with an amendment to remove office staff telephone numbers.

**24/33/TMH – A Member Request to Join the Travel and Transport Working Group**

**RESOLVED:** to appoint Cllr J. Trevena to the traffic and travel working group.

**24/34/TMH – Local Heritage List and Lynch Safety Issues**

**RESOLVED:** to note the inclusion of various local assets in a 'Local Heritage List' being compiled by Dorset Council and to not support the installation by Dorset Council of heritage railings along the river side of the Lynch as a pedestrian safety measure.

### **24/35/TMH – The Gazebo**

**RESOLVED:** to name the gazebo The Gardens Pavilion and to engrave of the inside of the structure: 'For all to rest a while'.

### **24/36/TMH – 20mph Speed Limit Proposals**

**ORIGINAL MOTION:** to propose a draft area of roads shown brown on the Dorset Council plan plus the top of Broad Street, Pound Road and Cobb Road and Sidmouth Road up to the junction with Shire Lane for a 20mph speed limit.

Several members spoke about a petition which called for a 20mph speed limit outside schools and playing fields, only. They were also concerned about how a lower speed limit would impact volunteer firefighters, lifeboat members and coastguards getting to their stations to respond to emergencies. There was also doubt about how the 20mph speed limit would be enforced.

There were some concerns about the validity of the town council's survey but it was pointed out that it had the best ever response to a town council consultation and showed a majority of residents were in favour of 20mph.

**SUBSTANTIVE MOTION:** Proposed by Cllr C. Renolds and seconded by Cllr S. Larcombe to agree a 20mph speed limit only outside schools and playing fields.

**Voted for** – Cllr C. Reynolds, Cllr S. Larcombe, Cllr G. Caddy, Cllr G. Turner

**Voted against** – Cllr P. Evans, Cllr P. May, Cllr C. Aldridge, Cllr G. Stammers, Cllr S. Cockerell, Cllr J. Trevena, Cllr A. Wood

**Abstentions** – None

This motion was not carried.

**RESOLVED:** to propose a draft area of roads shown brown on the Dorset Council plan plus the top of Broad Street, Pound Road and Cobb Road and Sidmouth Road up to the junction with Shire Lane for a 20mph speed limit.

### **24/37/TMH – Installation of Communication Boards in Play Areas**

**RESOLVED:** to support the intended installation of 'Communication Boards' at the Anning Road and Henry's Way play areas and on the seafront near the beach recycling box at a total cost of approximately £450 + VAT and funded from within existing budgets.

### **24/40/TMH – Chalet and Day Hut Sites at Monmouth Beach**

**RESOLVED:** to instigate proceedings to repossess the site of Monmouth Beach day hut 23 if there is no suitable, new replacement by 31 October 2024, and to instruct officers to write to the owners of Monmouth Beach chalet 18 and give them until 31 March 2025 to get permission for and to install a new chalet acceptable to Lyme Regis Town Council as landowners, or the site will be repossessed.

## **24/89/C Planning Committee**

Proposed by Cllr G. Turner and seconded by Cllr P. May, it was **RESOLVED** to receive the minutes of the meeting held on 24 September 2024, to note the committee's comments made on planning applications under the power delegated by Full Council, and to note the recommendations made under the chairman and vice-chairman's delegated authority following the cancellation of the meeting on 3 September 2024.

## **24/90/C Environment Committee**

Proposed by Cllr J. Trevena and seconded by Cllr P. May, it was **RESOLVED** to receive the minutes of the meeting held on 2 October 2024, and adopt the recommendations, as follows:

### **24/25/ENV – Co-option**

**RESOLVED:** that officers be asked to produce a suitable bespoke policy and procedure for the co-option of members to this or other committees.

**RESOLVED:** that Grenville Barr and Janet Breeze be co-opted as non-members to the Environment Committee for the current year.

**RESOLVED:** that Vicki Elcoate be co-opted as a non-member to the Environment Committee for the current year.

### **24/28/ENV – Budget Report**

**ORIGINAL MOTION:** that the Environment Committee be awarded an annual budget of £25k for the remaining four years of the council.

The town clerk advised members that this issue was also under consideration by the Strategy and Finance Committee and was being considered in the context of the council's wider budget and objectives. He advised members not to make the decision at this point as it would be outside of the budget process.

A vote was taken and the motion was not carried.

### **24/32/ENV – Appointment to Repairs Café Steering Group**

**RESOLVED:** that Cllr S. Larcombe be appointed to the Repairs Café Steering Group.

## **24/91/C Human Resources**

Proposed by Cllr G. Stammers and seconded by Cllr G. Turner, it was **RESOLVED** to receive the minutes of the meeting held on 11 September 2024, and adopt the recommendations, as follows:

#### **24/35/HR – Health and Safety Policy Review**

**RESOLVED:** to approve the health and safety policy, with an amendment to the introduction as follows: "...the town council regards health, safety and welfare as a primary and essential objective."

#### **24/36/HR – Career Break Policy**

**RESOLVED:** to approve the career break policy and procedure, with the following addition to section 7: "Each application will be considered on a case-by-case basis."

#### **24/37/HR – Christmas and New Year Working Arrangements**

**RESOLVED:** to apply three days' discretionary leave over the Christmas and New Year period, so the council's services cease at 5pm on Friday 20 December 2024 and re-commence at 9am on Thursday 2 January 2025; discretionary leave is applied on Monday 23, Tuesday 24 and Friday 27 December; statutory days are applied on Monday 30 December and Tuesday 31 December 2024; that members of the external works' team who work over the Christmas and New Year period are paid overtime and receive time-off-in-lieu for the day worked; and that the three discretionary days are not applied to the enforcement officers, cleansing operative and seafront attendant.

#### **24/38/HR – Increasing the Hours of Postholder 101**

**RESOLVED:** to approve increasing postholder 101's hours from 30 hours per week to 37 hours per week from 1 November 2024 and, as a consequence of this decision, approve unbudgeted expenditure of £3,923 in 2024-25.

#### **24/39/HR – Qualification Payment**

**RESOLVED:** approve an additional spinal column increment for postholder 107 in recognition of a level 3 qualification and unapproved 2024-25 budget expenditure of £276, and for the chairman of the Human Resources Committee to write to the postholder to congratulate them on their qualification.

#### **24/40/HR – Gardener and Maintenance Person (post holder 205), Six-Month Probation Review**

**RESOLVED:** to approve the gardener and maintenance person's (post holder 205) continued employment with the council, effective from 2 July 2024.

#### **24/41/HR – Gardener and Maintenance Person (post holder 204), Six-Month Probation Review**

**RESOLVED:** to extend the gardener and maintenance person's postholder 204's (post holder 204) probation by three months.

**24/42/HR – Amenities Assistant (post holder 301), Six-Month Probation Review**

**RESOLVED:** to approve the amenities assistant's (post holder 301) continued employment with the council, effective from 1 October 2024.

**24/92/C Strategy and Finance**

Proposed by Cllr P. May and seconded by Cllr S. Larcombe, it was **RESOLVED** receive the minutes of the meeting held on 9 October 2024, and adopt the recommendations, as follows:

**24/28/SF – Statement of Internal Control, Risk Management Policy and Annual Risk Assessment**

**RESOLVED:** to note the statement of internal control and the town clerk's observations; to approve the risk management policy and the standard annual risk assessment; and to approve the risk register.

**24/29/SF – Budget Performance, 1 April – 31 August 2024**

**RESOLVED:** to increase the mayor's allowance by £1,000 in 2024-25.

**24/30/SF – Budget and Precept 2025-26 and Five-Year Financial Plan 2025-30**

**RESOLVED:** to approve the 2025-26 base budget and assumptions and to approve the base five-year financial plan

**24/31/SF – Review of Charges**

**RESOLVED:** to set the precept for 2025-26 at £70 for a Band D property.

**RESOLVED:** to set 2026 Cart Road beach hut hire charges as follows:

|                        | <b>Daily Rates<br/>2026</b> | <b>Weekly<br/>Rates 2026</b> |
|------------------------|-----------------------------|------------------------------|
| January– Easter        | £7                          |                              |
| Easter Holiday         |                             | £75                          |
| April – Spring Holiday | £14                         |                              |
| Spring Holiday         |                             | £80                          |
| June                   |                             | £75                          |
| 2 July – 16 July       |                             | £105                         |
| 23 July- August        |                             | £190                         |
| September              | £17                         |                              |
| October                | £10                         |                              |
| November- December     | £8                          |                              |



|                        |      |        |
|------------------------|------|--------|
| Christmas and New Year |      | £105   |
| Winter Season          | £210 |        |
| Summer Season          |      | £1,365 |
| Annual                 |      | £2,100 |

**RESOLVED:** to set alfresco licence charges for 2025-26 at £150 for covers and £20 for chairs.

**RESOLVED:** to set Bell Cliff advertising board charges for 2025-26 at £175.

**RESOLVED:** to set Marine Parade Shelters' charges for 2026-27 as follows:

| <b>Categories</b>   | <b>2026-27</b>                      |
|---|-------------------------------------|
| DT7 postcodes   | £20                                 |
| Within a 10-mile radius of the offices                            | £25                                 |
| Outside a 10-mile radius of the offices                           | £30                                 |
| National charities (per hour)                                     | £25                                 |
| Not-for-profit community events and festivals hiring the shelters | At the discretion of the town clerk |

| <b>Area</b>  | <b>2026-27</b>                      |
|--|-------------------------------------|
| Langmoor Room (per room, per hour)                       | £15                                 |
| Market area (per day)                                    | £150                                |
| Performance area/ top of shelters (Commercial) (per day) | £200                                |
| Hire of Performance Area for Performance (per half)      | £70                                 |
| Hire of any section on top of the shelters (per day)     | At the discretion of the town clerk |

**RESOLVED:** to set amenities charges for 2025-26 at adult mini-golf, £4.50, child mini-golf, £2.50, table tennis, £2.50 per person.

**RESOLVED:** to set wedding and civil marriage charges for 2026-27 at £475 for Monday to Friday and £575 for weekends and Bank Holidays.

**RESOLVED:** to no longer offer a non-residents parking permit from 2025-26 onwards and to set other car parking permit prices for 2025-26 at £225 for residents and £775 for holiday accommodation.

**RESOLVED:** to set car parking prices for 2025-26 as follows:

|                       | 2025-26 |
|-----------------------|---------|
| <b>Cabanya</b>        | £1.90   |
| <b>Monmouth Beach</b> | £1.90   |

| <b>Woodmead</b> |       |
|-----------------|-------|
| 1 hour          | £1.50 |
| 3-day ticket    | £45   |
| Weekly ticket   | £80   |

**RESOLVED:** to set the penalty charge for 2025-26 at £70, or £40 if paid within seven days.

**RESOLVED:** to set cemetery charges for 2025-26 as follows:

| Inter still born child or under 2 years | Inter child under 16 years | Inter over 16 years | Inter cremated remains | Exclusive right of burial in earthen grave | Exclusive right of burial of cremated remains | Installation of headstone/footstone/tablet |
|---|----------------------------|---------------------|------------------------|--|---|--|
| No Charge                               | No Charge                  | £250                | £75                    | £500                                       | £300  | £100                                       |

| Installation of vase | Additional inscription on memorial | Scattering ashes on existing graves | Scattering ashes beneath turf of existing graves | Genealogy searches | Certified copy of entry in burial books | Double interment fee |
|----------------------|------------------------------------|-------------------------------------|--|--------------------|---|----------------------|
| £60/£75              | £30                                | £20                                 | £20  | £25                | Not Offered                             | No Extra Charge      |

**RESOLVED:** to set the Monmouth Beach garage charge for 2025-26 at £1,550.

### **24/32/SF – Woodmead Car Park Drainage Proposals**

**RESOLVED:** to note the increase in the estimated cost of Woodmead car park drainage project and instruct officers to seek tenders and continue with the planned work as soon as possible, noting the unbudgeted expenditure involved and the potential reduction in the level of forecast year-end reserves.

### **24/33/SF – Grants**

**RESOLVED:** to allocate an amount equal to the precept to grant funding; to reintroduce the medium grants' category; to include the Fossil Festival, Christmas lights and fireworks' displays as term grants; and approve the processes and timetables for inviting grant applications and making decisions on their allocation, but to give notice of the availability of term grants before applications open on 11 December 2024.

### **24/93/C Tourism, Community and Publicity Committee**

Proposed by Cllr P. Evans and seconded by Cllr C. Reynolds, it was **RESOLVED** receive the minutes of the meeting held on 25 September 2024, and adopt the recommendations, as follows:

#### **23/110/TCP – Lyme Regis Visitor Hub – End of Season Report and Interim Uses**

**ORIGINAL MOTION:** to approve in principle, an approach from Lyme Regis Gig Club to use the Jubilee Pavilion as an indoor rowing facility between November 2024 and Easter 2025 and if necessary, to instruct officers to have further discussions and report back to a future meeting.

The town clerk said officers had had further discussions with Lyme Regis Gig Club to agree the terms of use for the Jubilee Pavilion as an indoor rowing facility. Officers had suggested a rent of £200 a month and he explained the rationale for this amount. He said the gig club had put in a counter proposal of £50, which was then reduced to £40.

Members were supportive of the officers' position and agreed authority should be delegated to the town clerk to agree the rent at the proposed amount.

**RESOLVED:** to delegate authority to the town clerk to agree a rent with Lyme Regis Gig Club for use of the Jubilee Pavilion as an indoor rowing facility between November 2024 and Easter 2025.

**RESOLVED:** to approve the continuation of Lyme Regis Visitor Hub from Easter 2025 on the same basis as 2024 and any longer-term agreement.

#### **23/111/TCP – Welcome to Lyme Regis Signs**

**RESOLVED:** a working group consisting of the support services manager, Cllr G. Caddy and Cllr C. Reynolds to agree an outline brief for the welcome to Lyme Regis

signs and instruct officers to bring designs and quotes to a future meeting of this committee.

### **23/112/TCP – Party in the Park 2024 and A Future Event**

**RESOLVED:** that £10,000 is added to the marketing budget to allow Party in the Park to be held annually.

**RESOLVED:** to form a working group consisting of the support services manager, the administrative and community engagement assistant, Cllr G. Caddy, Cllr S. Larcombe and Cllr A. Wood to take forward plans for the Party in the Park 2025.

### **23/113/TCP – Electronic Notice Board fixed to the supporting wall, Bell Cliff Steps**

**RESOLVED:** to discontinue the electronic noticeboard project as an objective.

### **23/114/TCP – Reviving Lyme in Bloom**

**RESOLVED:** to revive the Lyme in Bloom competition, to form a working group consisting of Cllr M. Ellis and Cllr P. Evans and to put this forward as an objective for 2025-26.

### **23/115/TCP – VE Day 80**

**RESOLVED:** to delegate Cllr C. Reynolds and Cllr A. Wood to work with the support services manager to put together a programme of events to mark the 80th anniversary of VE Day and to put this forward as an objective for 2025-26.

### **24/94/C To receive the minutes of the Gardens Working Group meeting held on 6 September 2024**

Proposed by Cllr C. Reynolds and seconded by Cllr A. Wood, it was **RESOLVED** to receive the minutes of the Gardens Working Group meeting held on 6 September 2024.

### **24/95/C Appointments to Council Committees**

Proposed by Cllr P. May and seconded by Cllr S. Larcombe, members **RESOLVED** to appoint Cllr Adrian Wood to the Environment, Tourism, Community and Publicity and Town Management and Highways Committees.

### **24/96/C Appointments to External Bodies**

Proposed by Cllr P. May and seconded by Cllr C. Reynolds, it was **RESOLVED** to appoint members to the following external bodies for the remainder of the 2024-25 council year:

- Axe Valley and West Dorset Ring and Ride – Cllr C. Reynolds
- B Sharp – Cllr P. Evans

- Lyme Arts Community Trust – Cllr S. Cockerell
- Fossil Festival – Cllr P. May
- Lyme Regis Museum – Cllr G. Caddy
- Lyme Regis/St George’s Twinning Association – Cllr P. Evans

**24/97/C The External Auditor’s Report and Certificate 2023/24**

The town clerk said the council had been given a clean bill of health from the external auditor, with a couple of notes which would be followed up for next year’s audit.

**24/98/C Asset and Service Transfers**

A member asked what ongoing funding would be provided by DC if the town council took on services.

The town clerk said officers would be looking for long-term funding arrangements, probably 10 years, and that any assets were transferred freehold with no covenants, so the town council would have the ability to trade on those assets, if necessary.

A member asked if traffic enforcement and traffic management would be included in the transfers.

The town clerk said traffic management would not be included, but enforcement of restrictions that were not currently being enforced would be.

There was concern that DC’s toilets were in a poor condition and how much it would cost the town council to get them into a good state of repair so they could be kept clean.

The town clerk said it was important the town council had the ability to sell any transferred assets so it could improve other facilities and a capital sum would be requested with any transfer of toilets.

Proposed by Cllr C. Aldridge and seconded by Cllr S. Larcombe, members **RESOLVED** that further discussions take place with Dorset Council about the transfer of assets and services.

**24/99/C Car Park Ticket Machines**

The town clerk said officers’ recommendation would be to choose IPS to provide new ticket machines.

Proposed by Cllr P. May and seconded by Cllr C. Aldridge, members **RESOLVED** to replace the existing machines in Woodmead car park with IPS, with a view to replacing the machines at Monmouth Beach at a later date

**24/100/C Park and Ride 2025 and Outturn 2024**

Proposed by Cllr P. May and seconded by Cllr J. Trevena, members **RESOLVED** to

- a) approve First being appointed to operate the 2025 park and ride service for Lyme Regis at a cost of £880.81 per bus per day, i.e., a total cost of £72,226.42 for 82 days of operation and with a timetable operating between approximately 10.30am and 7.00pm to a service frequency of approximately 13 minutes and on the following dates:
- 5 April to 21 April inclusive (every day, including weekdays) to cover Easter and school half-term (17 days)
  - 3-5 May to cover the bank holiday weekend (3 days)
  - 24 May to 1 June inclusive (every day, including weekdays) to cover school half term (9 days)
  - All other June and July **weekends** from 7/8 June to 19/20 July inclusive (14 days)
  - 24 July to 31 August inclusive, i.e., the entire school holiday period (every day, including weekdays) (39 days)

(This amounts to a total of 82 days)

- b) approve the deployment of the same AA advanced signage as used in previous years at an estimated total cost of approximately £1,000 + VAT.
- c) authorise officers to conclude a longer-term arrangement for the use of the existing privately-owned park and ride site subject to final approval of the detailed arrangements by the appropriate committee.
- d) approve the following ticketing arrangements for the 2025 park and ride service:
- Adult single - £2.00 – unchanged from 2024
  - Adult return - £3.50 – unchanged from 2024
  - Child single - £1.50 – unchanged from 2024
  - Child return - £2.50 – unchanged from 2024
  - Group return (up to four people, not more than two adults) - £10.00 – new tariff introduced in 2024
  - Group return (up to five people, not more than three adults) - £12.00 – Unchanged from 2024
  - Concessionary passes NOT accepted – unchanged from 2024
- e) note the outcome information for the 2024 park and ride service, including about 21,500 ticket transactions during 66 days of operation at a total net cost to the council for the bus service only of approximately £8,517.00 (reduced from £10,901 in 2024).

## 24/101/C Grant Request from the Lyme Regis Business Association

Proposed by Cllr P. May and seconded by Cllr G. Stammers, members **RESOLVED** to continue to liaise with Lyme Regis Business Association regarding the Christmas event, to offer a grant of up to £1,500, and to delegate further discussion and decisions on the event to the town clerk in consultation with the chairman of the Tourism, Community and Publicity Committee.

FC-23/10/2024

**24/102/C Grant Request for a Pedestrian Footway**

Proposed by Cllr C. Reynolds and seconded by Cllr G. Caddy, members **RESOLVED** to agree a funding contribution of £3,000, as requested by Uplyme Parish Council, to provide a pedestrian footway on the B3165 adjacent to the Crogg Lane junction

**24/103/C Grant Request for the Hire of a Dementia Bus**

The town clerk said this was an opportunity to develop links with the social prescribing team.

Proposed by Cllr C. Aldridge and seconded by Cllr C. Reynolds, members **RESOLVED** to approve a grant of £495 towards the cost of hiring a dementia bus as part of a wellbeing event at Woodmead Halls on 6 December 2024.

**24/104/C Dorset Association of Parish and Town Council's Annual General Meeting**

Proposed by Cllr P. May and seconded by Cllr A. Wood, members **RESOLVED** to support the motion to Dorset Association of Parish and Town Council's Annual General Meeting on 23 November 2024 proposing that the association makes changes to its constitution and becomes a company limited by guarantee, and to nominate either Cllr C. Aldridge or J. Trevena as the voting member, to be decided by them.

**24/105/C Dorset Council's Draft Council Plan**

Cllrs S. Cockerell and P. May agreed to work with the town clerk on the council's response, in addition to the mayor, Cllr P. Evans.

Proposed by Cllr C. Aldridge and seconded by Cllr S. Larcombe, members **RESOLVED** to delegate the town council's response to Dorset Council's Draft Council Plan to the town clerk, in consultation with the mayor, Cllr P. Evans, Cllr S. Cockerell and Cllr P. May.

**24/106/C List of Payments**

Proposed by Cllr P. May and seconded by Cllr G. Turner, members **RESOLVED** to approve the schedule of payments in August and September 2024 for the sums of £428,265.91 and £249,227.58, respectively.

**24/107/C Lister Room (Beach and Badger) – Lease Assignment**

Proposed by Cllr C. Aldridge and seconded by Cllr G. Caddy, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the

Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

#### **24/108/C Debtors' Report**

Proposed by Cllr C. Aldridge and seconded by Cllr G. Caddy, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

#### **24/109/C Exempt Business**

##### **a) Lister Room (Beach and Badger) – Lease Assignment**

Proposed by Cllr P. May and seconded by Cllr C. Reynolds, members **RESOLVED** to approve the assignment of the commercial lease of the Lister Room from the current tenant to Shaun Burns for the sale of 'Mexican street food' with effect from 1 November 2024, subject to there being no arrears of rent as at the date of assignment and to satisfactory trading references being first obtained and to the council's reasonable legal costs being met.

##### **b) Debtors' Report**

The town clerk said the finance manager had his full support to go to court over the debt related to the accreted land. He said officers had agreed a part-payment would be accepted but it had to be paid by 30 November 2024.

*The meeting closed at 8:57pm.*