



John Wright
Town Clerk

Lyme Regis Town Council

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Planning Committee

Core Membership: Cllr G. Turner (chairman) Cllr C. Aldridge, Cllr B. Bawden, Cllr S. Cockerell, Cllr P. May, Cllr J Trevena.

Notice is given of a meeting of the Planning Committee to be held at the **Guildhall, Bridge Street, Lyme Regis** on Tuesday 11 June 2024 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
04.06.24

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Election of Vice-Chairman

To allow the committee to receive nominations and elect vice-chairman for the council year 2024/25.

2. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda.

Individuals will be permitted a maximum of three minutes each to address the committee.

3. Apologies

To receive and record any apologies and reasons for absence.

4. Minutes

To confirm the accuracy of the minutes of the Planning Committee held on 22 May 2024 (Attached)

5. Disclosable Pecuniary Interests

Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interests relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days

6. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

7. Member Planning Recommendations

To note the planning recommendations

8. Matters arising from the minutes of the Planning Committee held on 22 May 2024

There are none.

9. Update Report

There are none.

10. Planning and Licencing Applications

To comment on planning and licensing applications submitted as per attached list including consideration of related correspondence.

11. Amended/Additional Plans

There are none.

12. Withdrawn Applications

There are none.

13. Planning Decisions

Due to an issue with Dorset IT and the Dorset Planning application register being unavailable due to an essential update, the planning decisions will be deferred to the next agenda. If you would like to view them before then, the register will be available from Friday 6 June on [Planning application search and comment - Dorset Council](#).

14. Correspondence from Dorset Council (DC) regarding planning-related matters

To note or consider correspondence from Dorset Council.

Committee: Planning

Date: 11 June 2024.

Title: Election of Vice-Chairman

Purpose of Report

To allow the committee to receive nominations and elect vice-chairman for the council year 2024/25.

Recommendation

- a) The committee receives nominations for the vice-chairman of this committee and elects its vice-chairman for the council year 2024/25.

Background

- 1. The terms of reference for the council's committee structure state each committee will elect its chairman and vice-chairman from among its membership.
- 2. At the previous meeting of this committee on 22 May 2024, members elected a chairman but deferred the election of a vice chairman to the following meeting. Consequently, nominations are sought for the vice-chairman of this committee.
- 3. The relevant standing orders that inform and govern the election of chairmen and vice-chairmen are detailed below.

- 4. Standing order 3.t states:

'Unless standing orders provide otherwise, voting on any question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave their vote for or against that question. Such a request shall be made before moving on to the next item of business on the agenda. If at least two members request, voting may be by signed ballot.'

- 5. Standing order 8.a states:

'Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.'

6. Standing order 8.b. states:

‘As the first business of a council is to elect a chairman (the mayor in the case of Lyme Regis Town Council) who is also an ex-officio voting member of all committees, they are in a position to open and chair a sub-committee meeting temporarily, with the benefit of a casting vote, until a committee chairman is elected. In the Mayor’s absence, the Deputy Mayor could officiate in the same way, The town clerk or other officer cannot open or chair a committee or sub-committee meeting.

7. The election of the chairman and vice-chairman of the Planning Committee will be reported to the Full Council on 17 July 2024.

John Wright
Town clerk
June 2024.

**LYME REGIS TOWN COUNCIL
PLANNING COMMITTEE
MINUTES OF THE MEETING HELD ON TUESDAY 22 MAY 2024**

Present:

Chairman: Cllr G. Turner

Members: Cllr B. Bawden, Cllr C. Aldridge,

Officers: M. Green (deputy town clerk), AM. Shepherd (administrative assistant)

Other members: Cllr D. Ruffle.

24/140/P Election of Chairman and Vice-Chairman

It was proposed by Cllr C. Aldridge and seconded by Cllr B. Bawden that Cllr G. Turner be chairman of the Planning Committee.

There being no other nominations, Cllr G. Turner was duly **ELECTED** as chairman for the ensuing year.

It was proposed by Cllr B. Bawden and seconded by Cllr D. Ruffle that the election of vice-chairman of the Planning Committee be deferred to the next planning meeting as there was a to allow for a greater membership to be present.

24/141/P Terms of Reference

Proposed by Cllr B. Bawden and seconded by Cllr C. Aldridge, members agreed to **RECOMMEND TO FULL COUNCIL** to delete the wording 'for the sale of alcohol' from comment 8.1.3 of the terms of reference.

24/142/P Public Forum

There were no members of the public present who wishes to speak.

24/143/P Apologies for Absence

Cllr P. May
Cllr S. Cockerell
Cllr J. Trevena

24/144/P Minutes

Proposed by Cllr C Aldridge and seconded by Cllr G Turner, the minutes of the meeting held on 30 April 2024 were **ADOPTED**.

24/145/P Disclosable Pecuniary Interests

G Turner will abstain from voting on [P/FUL/2024/02219](#) and [P/LBC/2024/02281](#)

24/146/P Dispensations

There were none.

24/147/P Member planning recommendations

Noted.

24/148/P Matters arising from the minutes of the Planning Committee held on 30 April 2024.

There were none.

24/149/P Update Report

There were none.

24/150/P Planning and Licensing Applications

1. [P/PASO/2024/02269](#) (Received 24.04.24)
PRIOR APPROVAL - ROOF MOUNTED SOLAR PV ON NON- DOMESTIC BUILDING

Installation of 40 Photovoltaic Panels on the front, south facing, pitched roof of two storey, Boat Building Academy.

Lyme Regis Marine Centre Monmouth Beach Lyme Regis DT7 3JN.

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

2. [P/FUL/2024/02219](#) (Received 24.04.24)
FULL PLANNING APPLICATION

Erect replacement multi-use barn

Timbervale Caravan Park Charmouth Road Lyme Regis DT7 3HG

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

3. [P/LBC/2024/02281](#) (Received 25.04.24)
LISTED BUILDING CONSENT

Repaint the external elevations of the house.

Treales House 3 Church Street Lyme Regis Dorset DT7 3BS

The town council recommends approval of the application because it is in accordance with the approved development plan, it does not involve material harm and doesn't compromise any important listed features.

4. [P/HOU/2024/02206](#) (Received 26.04.24)
HOUSEHOLDER PLANNING PERMISSION
Reinstatement of 2 storey extension; access from the ground floor kitchen to terrace with railings
6 Coombe Street Lyme Regis Dorset DT7 3PY

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

5. [P/LBC/2024/02207](#) (Received 26.04.24)
LISTED BUILDING CONSENT
Reinstatement of 2 storey extension with new bedroom windows; access from the ground floor kitchen to terrace with railings; internal alterations including installation of wood burning stove, chimney liner and underfloor heating; external works to replace gutters and fascia.
6 Coombe Street Lyme Regis Dorset DT7 3PY

The town council recommends approval of the application because it is in accordance with the approved development plan, it does not involve material harm and doesn't compromise any important listed features.

6. [P/STA/2024/02495](#) (Received 08.05.24)
STATUTORY UNDERTAKER
Upgrading of the transformer 25/3423 to a 315KvA unit with dimensions of (1500mmx535mmx690mm). To support the upgraded transformer requires the replacement of poles 25L82Z/1 and 25L82Z/2, the current poles are creosote wood in construction with a height of 9m and 10m respectively. The new poles would be over 10% larger at 13m each in order for the transformer to remain compliant.
Applicants Ref: 4683816
Charmouth Road Car Park Lyme Regis

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

7. [P/PAEL/2024/02491](#) (Received 09.05.24)
PRIOR APPROVAL - ELECTRONIC COMMUNICATION NETWORK
The removal of the existing 17.8m mast with 3no. antennas and 1no microwave dish and its replacement with a 20m monopole with 3no. antennas, 1no. 0.6m dish and 1no 0.3m dish and ancillary equipment, the relocation of the existing 2no. equipment cabinets within the compound and development ancillary thereto.
CS12288521 (VF4199) CHARMOUTH ROAD LONG STAY CAR PARK
CHARMOUTH ROAD LYME REGIS DT7 3DR

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

8. [P/HOU/2024/02455](#) (Received 10.05.24)
HOUSEHOLDER PLANNING PERMISSION
Replacement and extension of existing first floor balcony terrace railings
Timberley Sidmouth Road Lyme Regis Dorset DT7 3ES

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

9. [P/LBC/2024/02203](#) (Received 13.05.24)
LISTED BUILDING CONSENT
Add a wooden deck that will be next to an existing patio.
39 Church Street Lyme Regis Dorset DT7 3DA

The town council recommends approval of the application because it is in accordance with the approved development plan, it does not involve material harm and doesn't compromise any important listed features.

10. [P/HOU/2024/02202](#) (Received 13.05.24)
HOUSEHOLDER PLANNING PERMISSION
Add a wooden deck that will be next to an existing patio.
39 Church Street Lyme Regis Dorset DT7 3DA

The town council recommends approval of the application because it is in accordance with the approved development plan and does not involve unacceptable or material harm to the Conservation Area or heritage assets.

12. [P/LBC/2024/02417](#) (Received 14.05.24)
LISTED BUILDING CONSENT
Internal alterations to stairs and walls, externally change window to French doors.
Flat 64 Broad Street Lyme Regis DT7 3QF

The town council supports the application in principle and subject to the views of the Conservation Officer, but is surprised that white UPVC may be deemed a suitable material for replacement external doors or windows in a Listed Building, despite it matching other external windows in the same rear elevation.

13. [P/FUL/2024/02416](#) (Received 14.05.24)
FULL PLANNING APPLICATION
Change external window to French doors.
Flat 64 Broad Street Lyme Regis DT7 3QF

The town council supports the application in principle and subject to the views of the Conservation Officer, but is surprised that white UPVC may be deemed a suitable material for replacement external doors or windows in a Listed Building, despite it matching other external windows in the same rear elevation.

Licensing Applications

1. [LYME REGIS SAUSAGE FESTIVAL, LYME REGIS](#) (Received 15.05.24)
any representations must be received by 27 May 2024

The town council raises no objection to this licensing application.

24/151/P Amended/Additional Plans

There were none.

24/152/P Withdrawn Applications

Noted

24/153/P Planning Decisions

Noted.

24/154/P Planning Correspondence

Noted.

The meeting closed 8:30pm

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**Lyme Regis Town Council
Planning Committee – 11 June 2024
Planning and Licensing applications**

1. [P/HOU/2024/02705](#) (Received 31.05.24)
HOUSEHOLDER PLANNING PERMISSION
Proposed front extension and terrace over.
18 Portland Court Lyme Regis Dorset DT7 3ND

2. [P/FUL/2024/02625](#) (Received 20.05.24)
FULL PLANNING APPLICATION
Change of Use of the second floor of the building from C3 use to C1 use to provide two 'bed and breakfast' (B&B) rooms connected to the existing first floor B&B use.
32 Silver Street Lyme Regis DT7 3HS

3. [P/FUL/2024/02585](#) (Received 20.05.24)
FULL PLANNING APPLICATION
External alterations to create new window and doorway to rear to facilitate relocation of cellar.
60 Broad Street Lyme Regis DT7 3QF

4. [P/LBC/2024/02586](#) (Received 20.05.24)
LISTED BUILDING CONSENT
Internal and external alterations to include new and replacement internal and external doors to main building to facilitate changes to former commercial kitchen and office, and new internal door to stand alone accommodation block to facilitate staff break out area and kitchen.
60 Broad Street Lyme Regis DT7 3QF

**Lyme Regis Town Council
Planning Committee – 11 June 2024
Planning Decisions Received**

Town council comments in brackets

Due to an issue with Dorset IT and the Dorset Planning application register being unavailable due to an essential update, the planning decisions will be deferred to the next agenda. If you would like to view them before then, the register will be available from Friday 6th of June on [Planning application search and comment - Dorset Council](#).

**Lyme Regis Town Council
Planning Committee – 11 June 2024
Planning Correspondence**

1. **P/TRC/2024/02774** (Received 21.05.24)
TREE WORKS APPLICATION
G1 Hazel, Sycamore & Blackthorn – Remove
Shire End West Cobb Road Lyme Regis Dorset DT7 3JP

2. [P/FUL/2024/01216](#)
FULL PLANNING APPLICATION
Erect 15m mast for CCTV.
Charmouth Road Car Park Charmouth Road Lyme Regis

This application will be considered by Southern and Western Planning Committee on 20 June 2024. The meeting will be held at: Council Chamber, County Hall, Dorchester, DT1 1XJ.