

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 3 APRIL 2024

Present

Chairman: Cllr B. Larcombe

Members: Cllr C. Aldridge, Cllr B. Bawden, Cllr S. Cockerell, Cllr P. Evans, Cllr P. May, Cllr C. Reynolds, Cllr D. Ruffle, Cllr D. Sarson, Cllr G. Stammers, Cllr G. Turner

Officers: M. Adamson-Drage (operating manager) M. Green (deputy town clerk), C. Austin (administrative and community support assistant),

23/96/TMH Public Forum

There were no members of the public who wished to speak.

23/97/TMH Apologies

Cllr S. Cockerell – illness
Cllr M. Ellis – work commitment
Cllr C. Reynolds – illness
Cllr D. Ruffle

23/98/TMH Minutes

Proposed by Cllr G. Turner and seconded by Cllr D. Sarson, the minutes of the previous meeting held on 14 February 2024 were **ADOPTED**.

23/99/TMH Disclosable Pecuniary Interests

There were none.

23/100/TMH Dispensations

There were none.

23/101/TMH Matters arising from the minutes of the Town Management and Highways Committee meeting held on 14 February 2024

20mph proposal

It was noted there would be a meeting held on 17 April 2024 between officers and Cllr B. Bawden to discuss the consultation.

Traffic and Transport working group minutes

Members said the minutes of the meetings on 26 February and 4 March 2024 were not included on the agenda. The deputy town clerk said the minutes would be circulated or included on the next agenda.

23/102/TMH Update Report

Beach Replenishment

Members wished to thank the member of staff for clearing pebbles from the Cart Road on their day off after the storm.

Bathing Beach Designation consultation response

It was noted a decision on the bathing beach designation was expected soon.

MUGA at Anning Road Playing Field

The deputy town clerk explained the reasons behind obtaining planning permission for the project. He said a planning permission application would be submitted as soon as possible.

Jubilee Pavilion roof works

The deputy town clerk said in dry weather, it was anticipated the work would be completed within two days.

Amenities hut building and plans

The deputy town clerk said the mini golf facility would remain open and operate as normal during the works. The temporary staff accommodation and facilities were already in situ at the time of the meeting.

Office and options feasibility study

A member expressed concern about the council's residual interest in the St Michael's building. The deputy town clerk said the council had an existing legal agreement with unit 1A and there was discussion on what would happen if Lyme Regis Development Trust were to sell the building in the future.

23/103/TMH Town Management and Highways Committee – Objectives

Members noted the report.

23/104/TMH Policy Reviews

Members noted there were minor typing errors to be corrected within the Legionella Flushing Policy.

Proposed by Cllr P. May and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the Portable Appliance Testing (PAT) Policy, the Control of Substances Harmful to Health (COSHH) Policy, the Management of Personal Protective Equipment (PPE) Policy and the Legionella Flushing Policy, with minor spelling and typing amendments to the Legionella Flushing policy.

23/105/TMH SWiM – Request for Additional Outside Seating

Members were concerned additional seating would consume space on the highway and restrict essential access for emergency vehicles if required.

Proposed by Cllr C. Aldridge and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to refuse the request from SWiM for additional outside seating.

23/106/TMH Stage V Cobb Works Update

Members noted the report.

23/107/TMH Complaints, Incidents and Compliments

Members were concerned complaints regarding dogs on the beach were not being passed on to Dorset Council by the public.

It was noted office staff had been asked to compile a separate list of specific dog complaints and send these to Dorset Council.

23/108/TMH Commercial Properties – Lease Renewals and Rent Reviews

Proposed by Cllr B. Larcombe and seconded by Cllr P. May, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to an individual within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

23/109/TMH Exempt Business

a) Commercial Properties – Lease Renewals and Rent Reviews

Proposed by Cllr P. May and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to approve agreed terms for new leases for the National Trust Shop, Boylo's, Guildhall Shop, Lyme Regis Gig Club, and the Amusement Arcade

The meeting closed at 8.27pm.