



CCTV RISK ASSESSMENT

FOR

LYME REGIS TOWN COUNCIL

By

Bridge Technical Consultants Ltd



Version 1_0

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1. Introduction

Bridge Technical Consultants Ltd (BTC) has been appointed as an independent CCTV specialist consultancy to Lyme Regis Town Council (LRTC) to create their operational requirements for CCTV across the town centre.

Before an Operational Requirements document can be created a risk and threat assessment must be carried out to determine the associated risks and threats for individual areas within the town and then from those identified risks a suitable security solution determined.

Therefore the purpose of this draft document is to record the risks and threats for each individual location of the town centre before the final Operational Requirements document is produced.

This risk assessment data was developed and captured during a two-day site visit on Wednesday 1st August and Thursday 2nd August via a number of walks around the town at different times throughout the day as well as meetings with Councillors. The site visit walks around the town were carried out jointly with Matt Adamson-Drage during the day and then by BTC at various times throughout the day and night.

Along with the risks and threats identified for individual areas this report also offers proposed solutions to address the area. If no solution is required this is also stated.

Lyme Regis Town Council are requested to review this document and confirm the risks and threats that are detailed within this document have been identified correctly. If any areas of the towns have not been listed BTC are to be notified so they can be included in the next version of this document. The council is further requested where a security solution has been recommended next to a risk, the council accepts, or rejects, the proposed security solution so an accurate CCTV Operational Requirements document can then be produced.

The risk and threat assessment working group consisted of the following members during the site visit.

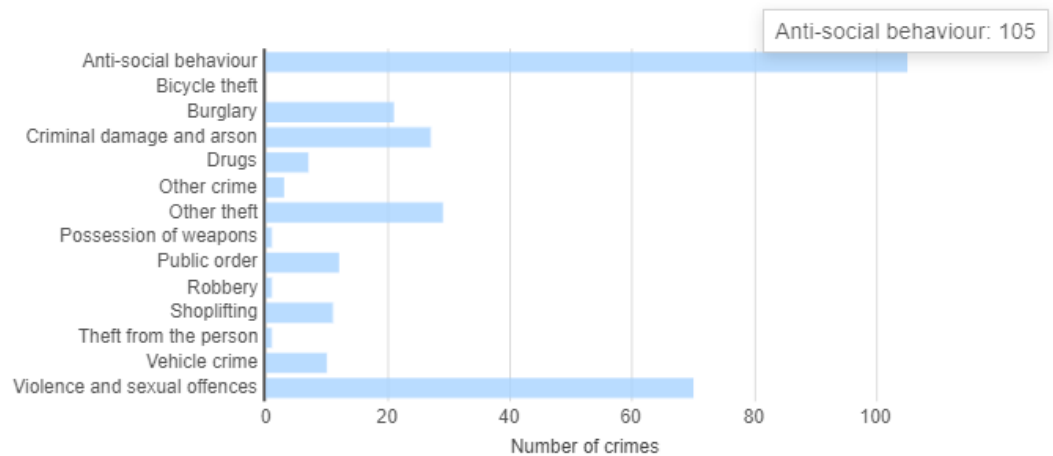
Name	Company	Position
Matt Adamson-Drage	LRTC	Operations Manager
Steve Miller	LRTC	Councilor
John Broom	LRTC	Councilor
Richard Doney	LRTC	Councilor
Warren Collins	BTC	CCTV Consultant

2. Risk Assessment

2.1. Crime Types and Levels

The table below shows the crime types in Lyme Regis between July 2017 and June 2018 as recorded on the www.police.uk website. Clearly the majority of the activity is from Anti-social behaviour with Violence and Sexual Offences being second.

Comparison of crime types in this area between July 2017 and June 2018

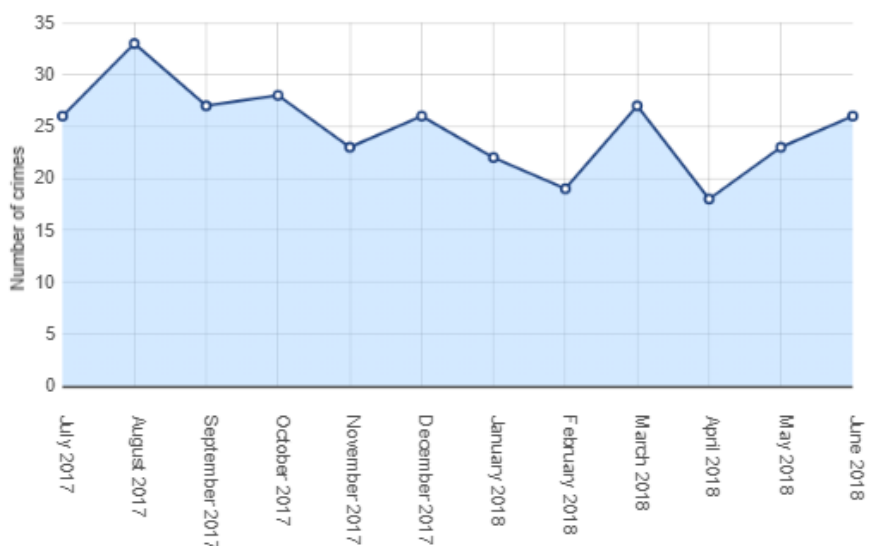


Crime type	Total	Percentage
Anti-social behaviour	105	35.23%
Bicycle theft	0	0.00%
Burglary	21	7.05%
Criminal damage and arson	27	9.06%
Drugs	7	2.35%
Other crime	3	1.01%
Other theft	29	9.73%
Possession of weapons	1	0.34%
Public order	12	4.03%
Robbery	1	0.34%
Shoplifting	11	3.69%
Theft from the person	1	0.34%
Vehicle crime	10	3.36%
Violence and sexual offences	70	23.49%

The table below shows the crime levels in Lyme Regis between July 2017 and June 2018 as recorded on the www.police.uk website.

Crime levels in this area between July 2017 and June 2018

Showing: All crime Update



Month	Total
June 2018	26
May 2018	23
April 2018	18
March 2018	27
February 2018	19
January 2018	22
December 2017	26
November 2017	23
October 2017	28
September 2017	27
August 2017	33
July 2017	26

It should be noted that the figures on the Police website are of reported crime and any criminal activity within the town that is not reported goes un-measured.

2.2. Crime Map

The map below shows where reported crime, as discussed during the site visit, has taken place in the beach front area of the town. It does not highlight individual crimes as per the police figures, these can be seen on the www.police.uk website.

The red lines indicate where it was reported Anti-Social Behaviour is occurring around the beach front.

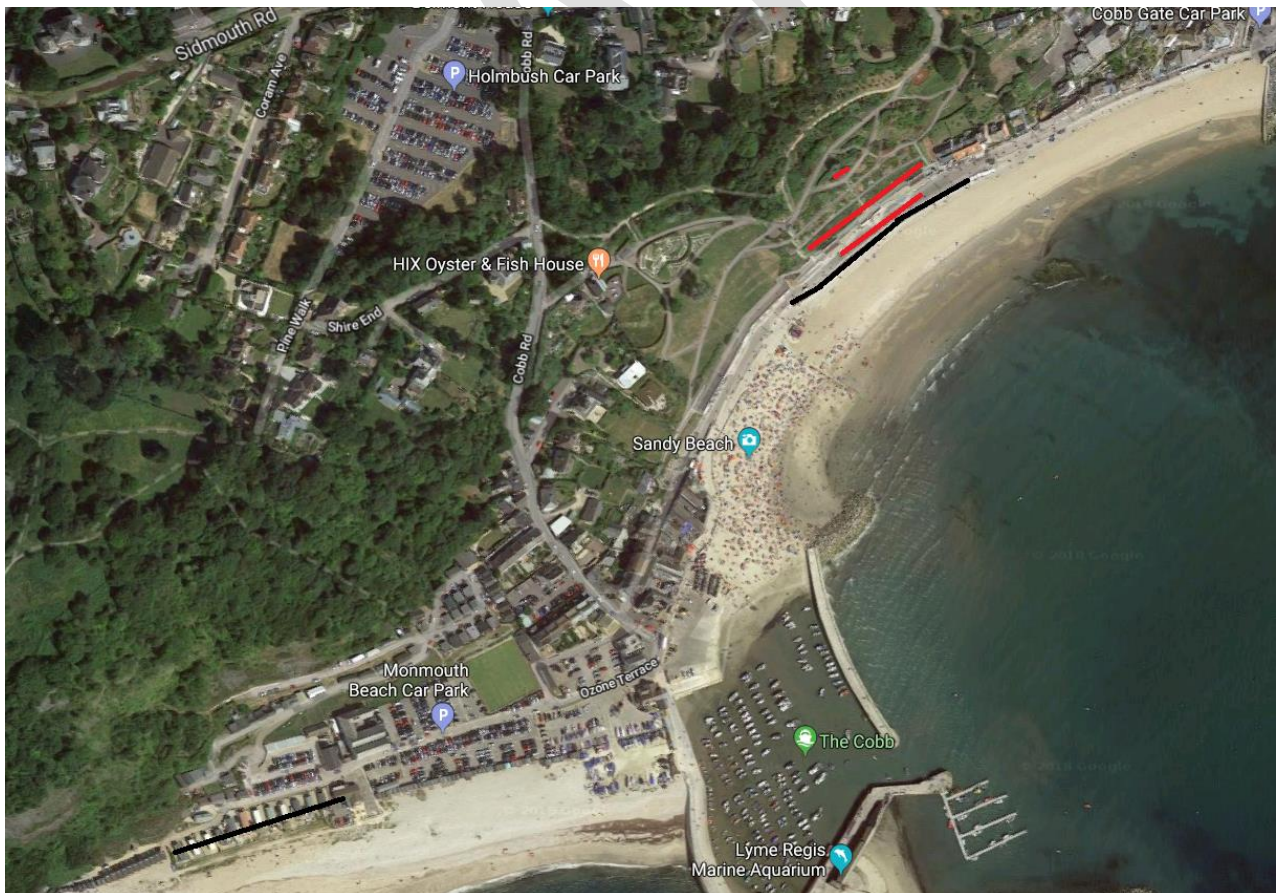
These locations are as follows: -

- Marine Parade Benches
- Langmoor & Lister Gardens Gazebo
- Shelter

The black lines indicate where it was reported Criminal Damage is occurring around the beach front.

These locations are as follows: -

- Cart Road Beach Huts
- Monmouth Beach Huts



The map below shows where reported crime, as discussed during the site visit, has taken place in the Anning Road park. It does not highlight individual crimes as per the police figures, these can be seen on the www.police.uk website.

The red lines indicate where it was reported Anti-Social Behaviour is occurring within the park.



The location of the crimes as shown on the police website can be viewed at www.police.uk where it has an interactive map that overlays the crime to a location within the town.

2.3. Risk and Threat Assessment of Individual Areas

The following table lists all of the towns identified areas, the threat to that area and risk of it happening. A comments column is used to add more information on that location for the reader of this document and the suggested security solution details what, if any, could be carried out to safeguard the area.

Area	Threat	Risk	Comments	Suggested Security Solution
Town Centre Car Parks	Vandalism and Theft	Very few crimes reported therefore minimal risk	There is no CCTV at present in any carpark across the town	None required at this time
Public Houses	Anti – Social Behaviour and Public Order	Very few crimes reported therefore minimal risk	None of the public houses visited appeared to have any CCTV coverage including Waves which is located on the sea front.	None required at this time
Guildhall	Damage to the Grade 2* Listed Building	The Guildhall has been damaged on several occasions by large vehicles who must pass through the narrow section of road outside the Guildhall. A window section of the building protrudes into the road and it is this section of the building that is being damaged	There is already CCTV covering this roadway and Guildhall window	There is a clear requirement to maintain CCTV coverage of the roadway and Guildhall window to record any damage as it occurs and the details of the vehicle that causes it.
Anning Road Park	Anti – Social Behaviour and Criminal Damage	There have been several incidents of youths gathering in the seated area of the park late at night as well as motorbikes within the park area. Criminal damage has occurred to the public toilets on the end of the Candles on the cobb pavilion	If a CCTV Camera is to be used at this location careful consideration of the local residences must be taken as the park is surrounded by private homes	A Re-deployable CCTV Camera is used to monitor the park. The camera is not a permanent fixture and therefore can be moved around the town to where the requirement is at that time

Mains Hopping Streets	Shoplifting, Robbery & Theft from Person	The crime figures show crimes involving shoplifting are very low. As an example, only one incident was recorded in June 2018.	In a meeting the low level of shoplifting was discussed. It was pointed out that shoplifting is not being reported and therefore the number is not accurate, a charity shop was mentioned as being a victim of this crime. BTC discussed shoplifting with one shopkeeper who did have CCTV in their window who confirmed that shoplifting for them was very low. The Charity shop declined to discuss the issue, so we are unable to provide any evidence to the contrary. The only other CCTV visibility on the high street is from the large chain stores who would have CCTV installed as part of a standard shop fit out	None required at this time. As the crime rate is very low and any CCTV system that might be installed within the town would not be monitored. To provide CCTV coverage of the shopping area would have to consist of a large quality of cameras that would not be in keeping with the town given low crime rates around this location.
Langmoor & Lister Gardens- Art Work	Vandalism and Theft	There is a risk to the art work	The art work is not the responsibility of LRTC and is understood the artist has it insured	None required at this time

Langmoor & Lister Gardens	Anti-Social Behaviour	All the report Anti-Social Behaviour has been confined to certain areas of the garden	See Gazebo	None required at this time
Langmoor & Lister Gardens - Gazebo	Anti-Social Behaviour	The Gazebo is used extensively by individuals throughout the day and night who carry out several Anti-Social behaviours.	The Gazebo has no lighting so at night is very dark inside. The day time drinking, and occupation of the Gazebo means residents and visitors to the area do not use the location	<ol style="list-style-type: none"> 1. Install Lighting 2. Removal of the Gazebo has been suggested in a meeting. 3. Installation of a CCTV Camera to provide coverage of the internal area of the Gazebo
Langmoor & Lister Gardens – Mini Golf	Theft and Lone Working	The mini golf hut receives cash from members of the public to use the mini golf. The cash is left overnight in the hut. There is a risk from theft at night and during the day from lone working where a single member of LRTC staff is located.		Installation of a CCTV Camera to provide coverage of the internal office area of the hut to provide coverage from theft and protection of the lone worker
Lyme Regis Beach Huts	Criminal Damage	There have been break-ins to beach huts along this beach.	Half of the Beach huts are private and not the responsibility of LRTC and the remainder are owned by LRTC. The number of break-ins currently is not significant	None required at this time
Monmouth Beach Huts	Criminal Damage	There have been break-ins to beach huts along this beach	The Beach huts are private and not the responsibility of LRTC	None required at this time

Marine Parade	Anti-Social Behaviour	There have been several report Anti-Social Behaviour issues located within the shelters and on the benches along the Marine Parade		The existing CCTV system within the Marine Parade is not providing suitable images. A redesign of the CCTV system is carried out to provide suitable images of individuals who enter the Marine Parade area and their activities while they are within the area
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2.4 Existing CCTV System

There are currently two (2) existing CCTV systems within the town. Neither of these provides suitable CCTV coverage. The risk to LRTC is the continued use of CCTV systems that are not providing suitable images and therefore should not be operating in a Public Space environment.

As part of the visit it was noted that several cameras do not serve a purpose, or the area of coverage risk is due to change and therefore should be removed. An example of this is the camera that looks down onto the glass eye on top of the Marine Parade building. Firstly the camera is not working and secondly the glass eye, it is understood is to be removed, therefore making the camera redundant and its removal be considered.

2.5 The Purpose of the CCTV System

The purpose of any newly proposed CCTV stream was discussed and determined to as follows

- Prevention and Deterrent of Anti-Social Behaviour
- Prevention and Deterrent of Nuisance Incidents
- Reassurance for members of the community and visitors