

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 6 NOVEMBER 2024

Present

Chairman: Cllr P. May

Members: Cllr C. Aldridge, Cllr J. Trevena, Cllr A. Wood

Officers: M. Green (deputy town clerk), A. Mullins (support services manager), AK Mullins (property and projects assistant), A. Turner (operations manager)

Other members: Cllr M. Denney

As the chairman and vice-chairman were not present, members had to elect a chairman for this meeting.

Proposed by Cllr A. Wood and seconded by Cllr J. Trevena, members **RESOLVED** to appoint Cllr P. May as chairman for this meeting.

24/42/TMH Public Forum

There were no members of the public who wished to speak.

24/43/TMH Apologies

Cllr G. Caddy – holiday
Cllr S. Cockerell – holiday
Cllr M. Ellis – holiday
Cllr P. Evans – illness
Cllr S. Larcombe – other engagement
Cllr C. Reynolds – illness
Cllr G. Stammers – illness
Cllr G. Turner – work commitments

24/44/TMH Minutes

Proposed by Cllr C. Aldridge and seconded by Cllr J. Trevena, the minutes of the previous meeting held on 18 September 2024 were **ADOPTED**.

24/45/TMH Disclosable Pecuniary Interests

There were none.

24/46/TMH Dispensations

There were none.

24/47/TMH Matters arising from the minutes of the Town Management and Highways Committee meeting held on 18 September 2024

Accreted Land/Lease/Harbour

The deputy town clerk said the initial £6,000 had not been received from Dorset Council (DC) although they had committed to paying it within seven days.

The deputy town clerk said there remained a funding shortfall of at least £3million for the planned Stage V works, although DC's intended start date remained at winter 2025. He said discussions had taken place with DC officers about whether this council would make a contribution, but there had been no formal request as yet.

Town Bus

The deputy town clerk said five potential drivers had come forward, but this was not enough to run the service. He was unable to commit to buying a bus or go forward with other stages until there was certainty there were enough people. He said passenger assistants were also needed, particularly to help open and close the doors, and a further advert appealing for drivers and passenger assistants would go out.

A member suggested Dorset Travel could provide minibus training.

The Gazebo

The operations manager said work had started on the gazebo. There was a lot more work to do than anticipated, which hadn't created extra cost but would extend the duration.

20mph Speed Limit Proposals

The deputy town clerk said the application was being worked on, in consultation with the DC ward member.

24/48/TMH Update Report

Replacement Amenities Hut

The property and projects assistant said alarms, cameras and power had been installed and fire approval given, so the keys were expected to be handed over by 11 November 2024.

Harbour Store

The property and projects assistant said the work was progressing well and the project was expected to be finished by December.

Cemetery Lodge

The property and projects assistant said work had started on the cemetery lodge, including a new roof, and no real issues had been encountered so far.

Perimeter wall – Churchyard

The property and projects assistant said officers were waiting to hear from DC about the ownership of the wall and whether it was Grade I or II listed.

The deputy town clerk said there was a debate around whether the wall was a boundary wall to the houses or the church; if it was the latter, this would require more work at greater expense because it would be Grade I listed. He said this may inform how much work the council did.

Office Project

The deputy town clerk said Lyme Regis Development Trust had seen the latest plans for St Michael's Business Centre and were comfortable with them, but it would go to the board the following day for final sign-off. He said members would be invited to the building to look at the plans before any works were implemented.

A35 Signage

The deputy town clerk said although this issue was more about Devon County Council as it didn't want to engage, he had spoken at length to DC and the ward member, both of whom were supportive. The problem was that Highways England would only engage with principal/highway authorities, not a local council like Lyme Regis.

24/49/TMH Town Management and Highways Committee – Objectives

CCTV

The property and projects assistant said the CCTV on the Baptist Church should be connected shortly, officers were looking for a contractor to put in footings for the mast at Charmouth Road car park, and there would also be a camera pointed at the gazebo.

24/50/TMH To receive the minutes of the Traffic and Travel Strategy Working Group meeting held on 21 August 2024

Proposed by Cllr C. Aldridge and seconded by Cllr P. May, the minutes of the Traffic and Travel Strategy Working Group meeting held on 21 August 2024 were **RECEIVED**.

24/51/TMH Future Use of Langmoor Room

It was noted the major issue with the Langmoor Room was the lack of disabled access due to the lift not working and this was a risk to the council if it was let to the public.

The deputy town clerk said the council's solicitor had been consulted and his view was as long as the council made the situation very clear in its marketing and before it was let out, this would be acceptable. He said the council had been happy to allow its staff to use the room and in law, it had a greater duty of care to its own workers than to anyone else.

The deputy town clerk said the marketing of the room for public use hadn't been pushed in the past so perhaps this should be attempted first. He suggested giving it until next summer and then to bring a report back to members to review the situation.

Proposed by Cllr P. May and seconded by Cllr C. Aldridge, members agreed to **RECOMMEND TO FULL COUNCIL** that a concerted effort is made to better market and promote the use of the Langmoor Room to local community and other groups and to school groups visiting the town, noting the lack of level and fully DDA compliant access, and to review its use in summer 2025.

24/52/TMH Dog-related Public Space Protection Order

Members were disappointed with the outcome of the review and noted the lack of responses from DC officers. However, it was agreed it would be a waste of officer time to pursue this matter any further, but staff should continue to log dog-related incidents and report them to DC. It was noted that if the town council had a good database of evidence that dogs were a problem, this could be presented the next time the order was reviewed.

24/53/TMH Complaints, Incidents and Compliments

Members noted the report.

The meeting closed at 8pm.