



## LYME REGIS TOWN COUNCIL

### FITNESS AND EXERCISE CONCESSION 2025-2027

#### TENDER FORM

Name .....

Address .....

.....

Postcode ..... Tel No .....

Email ..... Web address .....

**I/we hereby offer to the Lyme Regis Town Council the sum of £ ..... per year for the 2025, 2026 and 2027 seasons (VAT will be added to this sum and payable by the concessionaire) to operate a fitness and exercise concession in accord with the following conditions to which I/we agree:**

1. The concession to be granted for the 2025, 2026 and 2027 seasons and to operate from March to October inclusive in each year.
2. The concession site to consist of a location either on the Front Beach, the seafront roof, or public gardens. The location and measurements to be agreed on site with the operations manager.
3. The size, design and colour of the concession equipment (if necessary) to be approved by the operations manager.
4. Use of any generator or music should be muffled or at a level in a manner approved by operations manager to avoid nuisance to adjoining property and other members of the public.
5. The concessionaire must ensure all equipment is taken away after use and not left in the concession area.
6. The concession is only permitted to operate in the mornings and must be finished by 9am.
7. The concessionaire must always be readily available during the times of operation of the concession but in the event of any prolonged absence a nominated deputy should be present whose identity should be known to the appropriate council staff.
8. The concessionaire and staff should be appropriately dressed throughout the hours of operation.
9. Staff employed should be suitably qualified ensuring the safe operation of the concession, which is the responsibility of the concessionaire.

10. All concessionaires operating on the town beaches to be jointly responsible for keeping the concession area free of rubbish.
11. The concessionaire to hold public liability insurance of not less than £10,000,000 covering themselves and staff, the certificate to be examined by the operations manager at the commencement of the season. The town council accepts no responsibility for any injury or damage to any person or equipment belonging to the concessionaire, employees or participants.
12. The operations manager to retain overall responsibility ensuring through the appropriate council staff that all conditions of the concession are met. In the event of any dispute concerning the conditions, the matter will be referred to the mayor and chairman of the Town Management and Highways Committee, whose decision will be final and binding.
13. The town council reserves the right to relocate the concession site as appropriate with the council's ability to do so in the event of any subsequent sea defence work or other activity beyond the council's control requiring vacation of the existing site.
14. The town council reserves the right to terminate the concession at any time should there be an infringement of the conditions herein stated or if the concession fee is not paid in accord with the tender submitted.
13. This concession shall not operate as a lease or tenancy and shall not be assigned to any person other than the concessionaire.
14. The availability of the fitness and exercise concession to be well signed, with all signs being to a professional standard.
15. All concessionaires are responsible for ensuring they pay any taxes or duties incurred by their business.
16. The concessionaire must comply with all the necessary health and safety requirements to carry out such activities.
17. The concessionaire to have access at all times to adequate means of communication with the harbourmaster, council staff and for emergency use.
18. I/we agree to pay the concession sum on 1 April in each year of the concession.

**This tender, together with the council's conditions and written acceptance, shall constitute a binding contract between us.**

**Signed** .....

**Date** .....

**JOHN WRIGHT, TOWN CLERK**

Town Council Offices  
Guildhall Cottage  
Church Street  
Lyme Regis  
Dorset, DT7 3BS



**LYME REGIS TOWN COUNCIL**  
**FITNESS AND EXERCISE CONCESSION 2025-2027**  
**BUSINESS PROPOSAL GUIDELINES**

Please address the following points within your business proposal and email together with your 2025-2027 fitness and exercise concession tender form to [adrienne.mullins@lymeregistowncouncil.gov.uk](mailto:adrienne.mullins@lymeregistowncouncil.gov.uk)

1. In-depth details of the fitness and exercise concession and the proposed timetables.
2. The proposed place of operation.
3. Details of the proposed pricing.
4. Any requirements for DBS checks.
5. Details and copies of your current public liability insurance cover.
6. Details of the equipment you will be providing and utilising.
7. Details of staff and their contact numbers.
8. Details about yourself or the company you work for.
9. Details of proposed staff uniform or codes of dress.
10. Details of how you propose to sell the activity.
11. Details of how you propose to access and exit the site.